

ALPHA ETA NATIONAL HONOR SOCIETY
Annual Meeting
October 11, 2002
CATAMARAN HOTEL
SAN DIEGO, CALIFORNIA

MINUTES

PRESENT: Twenty-six (26) members and guests were present at the annual meeting breakfast (see attached sign in sheet).

1. President Mary Pat Wohlford-Wessels called the meeting to order shortly after 8 a.m.
2. Each member present introduced him/her self.
3. Minutes of the October 10, 2001 annual meeting in Norfolk, Virginia were distributed by Secretary Lee Holder and were approved.
4. The Treasurer's Report was distributed and summarized by Treasurer Lee Holder. Balance on hand (as of 10/19/02) is \$18,102.56. This includes a CD, which will mature on 10/19/02 in the amount of \$10,587.59 and also includes \$2,615 in accounts receivable. The Treasurer's Report was approved as presented.
5. Board member Gordon Green chaired the Rodenberg Award Committee. Ms Angela Hanson Steen, a medical technology student at University of Texas Medical Branch at Galveston was the award winner. She was unable to attend so the plaque plus a \$500 check is being sent to her. (N.B. the Rodenberg Award is \$500 and another \$500 is available to help defray expenses to the annual meeting if the recipient attends.)
6. President Wohlford-Wesels recognized the four board members who rotate off the board this year. They are Allan Hoffman, Ellen Hope-Kearns, Margaret Warren, and Susan Peterson-Mansfield.
7. President Wohlford-Wessels recognized Secretary/Treasurer Holder and administrative assistant Vernice Browner for their work on behalf of Alpha Eta. Plaques were presented that read, "In recognition of your service to the Alpha Eta National Honor Society 2001-2002."
8. Nominating Committee: Allan Hoffman chaired the Nominating Committee. He asked for nominations from the floor for the following: President-elect, Secretary/Treasurer, and four board members.

The following were nominated, accepted, and were elected for the following terms:

- President-elect: Vince Gallicchio, University of Kentucky, 2002-2003
- Secretary/Treasurer: Lee Holder, University of Oklahoma, 2002-2005

- Board Members: 2003-2004
 - Tom Miller - University of Connecticut
 - Jodee Cahalan - Des Moines University
 - Susan Peterson-Mansfield - University of Tennessee
 - Allan Hoffman - Des Moines University

9. President Wohlford-Wessels announced the acceptance of four new chapters:
 - University of Texas Health Sciences Center at San Antonio, Marilyn Harrington Dean
 - Northern Arizona University, James Blagg, Jr., Dean
 - Bossier Parish Community College, Barbara Jones, Allied Health Division Chair
 - Prince George's Community College, Patricia A. Cunniff, Dean
10. Bylaws issues. Several items discussed at last year's meeting are still pending action.
 - a. What is the definition of the Executive Committee? The group decided that it should be the President, President-elect, Immediate Past President, and Secretary/Treasurer.
 - b. When do elections take place? In the past we have mailed out ballots to chapters in advance of the meeting; in other years we have held elections at the meeting (as we did this year). It was suggested that the chair of the nominating committee should prepare a ballot for mail out in advance of the annual meeting. President Mary Pat Wohlford-Wessels and President-elect Vince Gallicchio will work out the details for implementation this next year.
 - c. Alumni eligibility for membership. It was moved and seconded that the five-year limit on membership be deleted so that any alumni could be eligible for initiation. It was pointed out that a Bylaws change must be voted on by each chapter. A mail ballot will be mailed to the membership.
11. Other
 - A website is being set up through the auspices of University of Oklahoma
 - We still have problems with getting current, accurate information from chapters. We need information about current contact people, email addresses initiates, dues payments, etc.
 - Lee Holder summarized the plight of missing data:
 - Of the 55 chapters on our current list:
 - 9 have been declared inactive (two of the schools have been discontinued.)
 - 28 have missing data (dues, initiates, annual report)
 - 25 paid dues
 - 14 have no apparent activity (although five of these paid their dues)

27 initiated new members (although seven did not pay dues, according to our records).

6 paid dues but had no initiates.

Suggestions were made to invoice for dues when certificates are ordered if there is no record of dues payment. Lee Holder agreed to follow up with regional coordinators to try to update the information system and to encourage increased participation.

12. The meeting adjourned at 9:30 a.m.

Respectfully submitted,

Lee Holder
Secretary/Treasurer